# Network Video Recorders User Manual

Manual Version: V1.00

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#### Disclaimer



#### CAUTION!

The default password is intended only for your first login. We strongly recommend you set a strong password to ensure account security.

- Strong: contains at least 8 characters from at least three of the four types: upper-case letter, lower-case letter, special character, digit.
- Medium: contains at least 8 characters from two of the four types: upper-case letter, lower-case letter, special character, digit.
- Weak: contains less than 8 characters from only one of the four types: upper-case letter, lower-case letter, special character, digit.
- To the maximum extent permitted by applicable law, the product described, with its hardware, software, firmware and documents, is provided on an "as is" basis.
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- Use of this manual and the product and the subsequent result shall be entirely on the user's own responsibility. In no event shall we be liable for any special, consequential, incidental, or indirect damages, including, among others, damages for loss of business profits, business interruption, or loss of data or documentation, or

- product malfunction or information leakage caused by cyber attack, hacking or virus in connection with the use of this product.
- Video and audio surveillance can be regulated by laws that vary from country to country. Check the law in your local region before using this product for surveillance purposes. We shall not be held responsible for any consequences resulting from illegal operations of the device.
- The illustrations in this manual are for reference only and may vary depending on the version or model. The screenshots in this manual may have been customized to meet specific requirements and user preferences. As a result, some of the examples and functions featured may differ from those displayed on your monitor.
- This manual is a guide for multiple product models and so it is not intended for any specific product.
- Due to uncertainties such as physical environment, discrepancy may exist between the actual values and reference values provided in this manual. The ultimate right to interpretation resides in our company.

## **Safety Symbols**

The symbols in the following table may be found in this manual. Carefully follow the instructions indicated by the symbols to avoid hazardous situations and use the product properly.

Symbol	Description
warning!	Indicates a hazardous situation which, if not avoided, could result in bodily injury or death.
CAUTION!	Indicates a situation which, if not avoided, could result in damage, data loss or malfunction to product.
NOTE!	Indicates useful or supplemental information about the use of product.

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## **Preface**

This manual describes how to use your NVR locally or on the Web interface.

In this manual, the terms IP camera and IPC refer to the same thing: network camera, which requires a connection to the network. And the IP device mentioned in this manual refers to an IP camera (also known as network camera) or a Digital Video Server (DVS).

## **Part I Local Operations**

An NVR supports two types of operations: local operations and web-based remote operations. With local operations you connect a monitor and a mouse to the NVR and use the mouse to operate. If your NVR has buttons on the front panel or is delivered with a remote control, you may also control your NVR by pressing the front panel buttons or using the remote control.

The NVR has an embedded web server and allows web-based operations. To do this, you need a PC that has a network connection to the NVR and is installed with a web browser. You just need to navigate to the NVR's IP address and log in to the Web interface like you log in to the system locally. This section describes local operations.

## **1** Before You Begin

Please be aware that the parameters that are grayed out on the system user interface (UI) cannot be modified. The parameters and values displayed may vary with device model, and the figures in this manual are for illustration purpose only.

## Login

Use the default username admin and password 123456 for your first login.



#### CAUTION!

The default password is intended only for the first login and should be changed to a strong one containing at least eight characters including uppercase and lowercase letters, digits and symbols after your first login to ensure security.

- Right-click anywhere in the window and then choose Menu. The login dialog box is displayed.
- **2.** Select the username from the drop-down list, enter your password, and then click **Login**.

## **Local Operations**

You can refer to Initial Configuration and complete a quick configuration.



#### NOTE!

Unless otherwise specified, all operations described in this manual are performed with a mouse by the right hand. See <u>Mouse Operations</u> for details.

## **Mouse Operations**

Table 1-1 Mouse Operations

Name	Action	Description
Left	Click	<ul> <li>Select or confirm an item.</li> <li>Select to edit digits, symbols, upper-case or lower-case letters in a field.</li> </ul>
button	Double-click	Enter or exit full screen mode in live view.
	Drag	Draw or move a rectangle on the screen, for example, a motion detection area.

Name	Action	Description
Right button	Click	<ul> <li>Show the shortcut menu.</li> <li>Exit zoom.</li> <li>Exit the current window when Cancel or Exit is displayed.</li> </ul>
Wheel	Scroll up or down	Scroll up or down a list or a window; or zoom in or out on a playback progress bar.

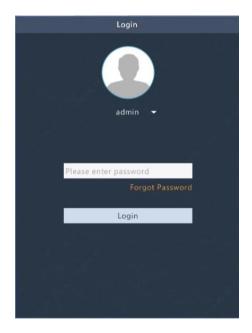
# 2 Initial Configuration

## Preparation

- Make sure that at least one monitor is correctly connected to the VGA or HDMI interface on the rear panel of the NVR.
- Verify that the hard disk(s) are correctly installed. For detailed steps to install a hard disk, please refer to the quick guide shipped with your NVR.

## Login

The login page appears after the NVR starts up.



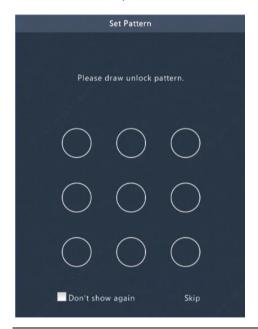
**1.** Enter the default admin password 123456, click **Login**, and click **Yes** in the pop-up window.



2. Set a strong password, and then click  $\mathbf{OK}$ .



## **3.** Set the unlock pattern.





#### Note:

Unlock pattern can be enabled/disabled at **System > User**. See <u>User</u> <u>Configuration</u> for details.

## Wizard

The wizard can guide you to complete the most basic setup.

The following page appears after the NVR starts up:



- Enable or disable the wizard as needed and then click Next (or click
   ).
- **2.** Select your time zone, set date and time formats, set the system time, and then click **Next**.



3. Complete network configuration, and then click **OK**.



# **3** Live View

## **Live View Status**

The following icons are used to indicate alarms, recording status, and audio status in a live view window.

Table 3-1 Live View Window Icons

Icon	Description
<u> </u>	Tampering alarm
**	Motion detection alarm
90007.	Recording
••)	Turn on audio

Normally, live video is displayed, but other situations are also possible.



No.	Description
1	The IP device is online, and live video is playing.
2	The IP device is online, but the NVR has insufficient capacity to decode streams from the IP device.
3	No permission to view live video from the IP device.
4	The IP device is offline.
5	No IP device is linked to the window.

## Window Toolbar

Icon	Description
<Ô>	Available for PTZ cameras only. Click to display the PTZ control window.
97277 L⊗	Record live video in the window to the hard disk.  Clicking stops recording.
$\odot$	Click to play video recorded during the past 5 minutes and 30 seconds.
$\mathfrak Q$	Zoom in on an area of interest.
•	Click to edit image settings.
OSD	Click to set OSD.

Icon	Description	
	Rest your mouse pointer on the icon to view bitrate info; click this button to view the camera ID and IP address or to change the username and password used to connect the camera.	
Ф	Click to turn on audio. Clicking turns off audio. The sound volume is adjustable.	
	<b>Note</b> : When you turn on audio in the current window, audio of the previous window is turned off.	
<u> </u>	Exit	

## Screen Toolbar

lcon	Description
<b>☆</b>	Click to access the main menu.
	Select the screen layout.
>	Previous or next screen.
<b>©</b> / <b>©</b>	Start or stop sequence.
	Playback.
	Click to open the <b>USB Device</b> window and perform USB related operations. The window offers quick access to multiple windows, and it pops up automatically if a USB storage device is plugged in when the NVR is restarting or when the preview window is displayed.  This button is effective only when a USB storage device is plugged in.
	Rest the mouse pointer on this icon to view encoding information including frame rate, bit rate, and resolution; or click to view camera status.
$\triangle$	Click to view device alarm status and camera status.
<b>"</b>	Rest the mouse pointer on it to view NIC card information. Or click this icon to edit basic network settings.
13:56	Rest the mouse pointer on it to view the date. Or click this icon to edit time settings.

Icon	Description
lacktriangle	Click to automatically hide the toolbar, or click to lock.

## **Shortcut Menu**

A shortcut menu as shown below appears when you right-click in a window. Some menu items are described in **Shortcut Menu Description**.

Table 3-2 Shortcut Menu



Table 3-3 Shortcut Menu Description

Menu	Description
Menu	Access the main menu.  Most of operations described in this manual are performed start from the main menu; for example, click Camera > Camera (with Menu > omitted).
Common Menu	Click this button to open the <b>Camera</b> , <b>Network</b> and <b>Backup</b> pages.
Corridor	Choose a corridor mode. Corridor mode can also be set in the <b>Default Layout</b> drop-down list under <b>System</b> > <b>Preview</b> .
	To display images in corridor mode, the camera must be installed correctly (rotated 90° clockwise or counterclockwise), and then use the <b>Image Rotation</b> parameter under <b>Camera</b> > <b>Image</b> to rotate images accordingly.
Playback	Play the current day's recording for the camera linked to the current window.

## **Sequence Operation**

The sequence operation requires you to configure the screen layout, windows, linked cameras, and the sequence interval.

This example describes how to configure sequence for five cameras based on a 4-window screen layout.

1. Click 4 Windows on the screen toolbar.



#### NOTE!

The number of windows that can be displayed may vary with NVR model.

2. Click **Start Sequence** on the screen toolbar. Sequence starts by displaying four windows on the first screen and then the fifth on the second at the set interval.







- The default sequence interval is eight seconds and can be set under
   System > Preview.
- You may drag video to an intended window on the screen.

## Zoom

Zoom in on an area of images in a window for details.

- 1. Click the window and then click on the window toolbar.
- 2. In the small window in the lower right corner, click and drag your mouse to specify the area to zoom in on. The image in the main window zooms in. The following shows an example.





The system adjusts the area automatically according to the window size and its aspect ratio. Also, the system has specified a minimum size to ensure zoom effects.

## **Image Configuration**

Adjust image settings to get optimal images from a camera.

- 1. Click the window and then click on the window toolbar.
- 2. Select a mode from the drop-down list according to the surveillance scenario, and then adjust contrast, hue, saturation and brightness as needed. The settings available may vary with device model.
- 3. Click **OK** to save the settings and exit.

## **Preview Configuration**

Normally, live view (video) is available after you complete the basic setup by following the wizard. You can click **System** > **Preview** and edit preview setting as needed, including video output, image resolution, default layout, and sequence interval. The video output and the number of windows supported may vary with NVR model.



#### NOTE!

Pressing and holding the scroll wheel for at least 3 seconds will restore the default resolution.

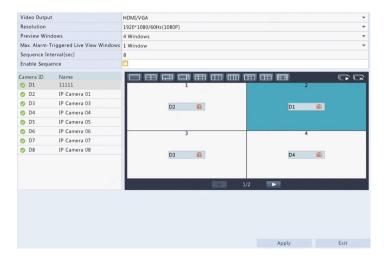
## **Preview Configuration**

Each preview window (window for short) links to a camera. By default, window 1 links to camera D1, window 2 links to camera D2, and so on. You may want to change the link to display live video from a camera in another specified window. The following example describes how to link window 1 to camera D2 and link window 2 to camera D1.

Step 1: Click window 1 on the right, and then click **D2** under **Camera** on the left. Now **D2** appears in window 1, and **None** appears in window 2. Meanwhile,  $\bigcirc$  is cleared for camera D1, meaning D1 is not linked to any window.



Step 2: Click window 2 on the right, and then click **D1** under **Camera** on the left. Now **D1** appears in window 2. Click **Apply** to save the settings.



#### **Advanced Configuration**

Click the **Advanced** tab and then select **Sub Stream First** so the NVR uses the sub stream to establish live video from multiple cameras simultaneously. This function is disabled by default.

# **4** Channel Configuration

## **Channel Management**

This chapter describes how to add and manage IP devices in your NVR. The IP devices mentioned in this manual mainly refer to IP camera (or network camera); sometimes they can also be Digital Video Server (DVS). Before you start, make sure the IP devices are connected to your NVR via network.



#### CAUTION!

An IP device should be connected to one NVR only. An IP device managed by multiple NVRs may cause unexpected issues.

## Adding an IP Device

This section provides multiple options to add an IP device. Some options are only applicable to certain NVR models. Choose one as appropriate.

## Option 1

1. Click Camera > Camera > Camera. The system automatically searches for IP devices and lists the discovered.





- under Status means an IP device is added successfully, and you
  may click to view live video from the IP device. means the IP
  device is offline, and you may view the cause by resting the mouse
  pointer on the
- The idle bandwidth is displayed to indicate current bandwidth available for receiving streams. For more details, see <u>Network</u> <u>Statistics</u>.
- (Optional) To search a specified network segment, click Search Segment and then set the address range.
- 3. Click \* for the IP device to add. Or, you may also
- Click Add All to add all the discovered IP devices allowed (depending on channels supported by the NVR).
- Click Custom Add. In the window displayed, enter the IP address and complete other settings, and then click Add. You may also click
   Search and add discovered cameras in the list.

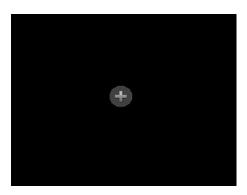


- For a Digital Video Server (DVS), a window appears when you click
   Add, and you need to select channels to add the connected cameras.
- Step 3 is not available for certain models.

#### Option 2

This option is not applicable to NVRs with PoE ports or switching ports.

1. Click in a window.



2. Select the desired IP device and then click Add.

#### Option 3

This option is only applicable to NVRs with PoE ports or switching ports. Connect an IP camera to a PoE port or a switching port with a network cable. The connected camera will be added to the NVR automatically. Check status under **Camera** > **Camera** > **Camera**. • means live video from the camera is available. Click • to view live video.

If the camera is connected via a network switch, click under Cam Config. In the window displayed, set Add Mode to Manual and then complete the settings correctly.

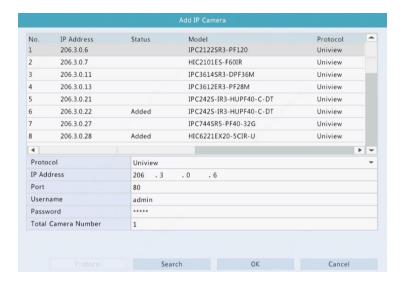


appears under **Status** if the power output from a PoE port is below or above the rated power of the connected camera.

#### Option 4

Use this option only when the IP device to add supports the standard RTSP, and all you can do is live view and playback. IP devices added in this way cannot be configured from the NVR.

- 1. Click Camera > Camera.
- 2. Click Custom Add.
- Click to select a camera in the list, select Custom from the Protocol drop-down list, and then click the Protocol button.





To add cameras to channels corresponding to PoE ports via custom protocol, click under Cam Config, set Add Mode to Manual and Protocol to Custom, and then complete the settings.

4. In the Protocol window, name the protocol, enter the RTSP port number, select a transmission protocol, input the resource paths, and then click Apply.



#### NOTE!

Contact the camera manufacturer for resource paths.

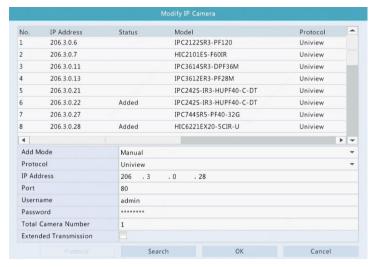


5. Edit settings in the Add/Modify window as needed, including the IP address, username and password, and then click Add. Check status in the camera list.

## Managing an IP Device

Manage IP devices under Camera > Camera > Camera.

 Click to edit settings including the protocol, IP address, port number, username and password. The Camera IP field displays the IP address that the current channel links to, and you may change the address so the channel links to another device. The username and password must be consistent with that of the IP camera.



- Click to delete an IP device, or select multiple IP devices and then click **Delete**. Channels corresponding to PoE ports or switching ports cannot be deleted.
- Click to change the IP address of an IP camera and the default gateway. A DVS' IP address cannot be editted from the NVR.
   means this function is not available.

#### Sort Cameras

Sort cameras to display in the desired order.



This function is unavailable to NVRs with PoE ports or switching ports.

For example, to switch channel 1 with channel 2, click **Sort Camera**, and then follow the steps below:

1. Drag channel 1 to channel 2.



- 2. Right-click, then click **Yes** in the pop-up window.
- Click Yes.

## **Upgrading IP Cameras**

Click **Check** to see if the version of the connected IP camera is up to date.

You may upgrade cameras by cloud ( ) or by disk ( ) one by one, or select multiple cameras and then click **By Cloud** or **By Disk** to upgrade cameras in batches.

## **OSD Configuration**

On Screen Display (OSD) are characters displayed with video images on the screen, for example, camera name, date and time.

- 1. Click Camera > OSD; or click OSD on the preview window toolbar.
- **2.** Select the desired camera and then enter a camera name you want to display on the screen.
- **3.** Select date and time formats. Choose to display time and camera name as needed.
- 4. Set font size and color as needed.
- **5.** Drag the OSD to the desired position in the preview window on the left.

(Optional) Click **Copy** to apply the same settings to other cameras.



**6.** Click **Apply** to save the settings.

## **Image Configuration**

- 1. Click Camera > Image.
- 2. Select the desired camera and scene.



**3.** Adjust settings on the tabs as needed to achieve optimal images. See the following sections for detailed information.



#### NOTE!

- A scene can be selected only when supported by the IP camera.
- To restore default image settings, click **Default** in the lower right corner. This function is available only when the camera is connected to the NVR via the private protocol.
- Image settings apply to both live and recorded videos.

#### Image enhancement

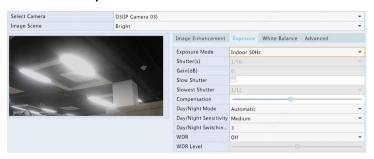
- 1. Click the Image Enhancement tab.
- **2.** Adjust the settings as needed. Some important parameters are described in the table below.

Parameter	Description	
Brightness	The greater the value, the brighter the images appear.	
Saturation	The amount of color in a specified hue.	
Contrast	The degree of difference between the lightest (white) and darkest (black) parts of an image. Setting a greater value increases contrast.	
Hue	Purity of colors in an image.	
Sharpness	Contrast of boundaries of objects in an image.	
Noise Reduction	Reduce noises in images to improve image quality.	

Parameter	Description	
Image Rotation	<ul> <li>Normal: Displays images without rotation.</li> <li>Flip Vertical: Displays images flipped vertically.</li> <li>Flip Horizontal: Displays images flipped horizontally.</li> </ul>	
	180°: Displays images flipped vertically and horizontally.	
	90° CW and 90° CCW: Display images in corridor format. The camera must be installed correctly (rotated 90° clockwise or counterclockwise).	

## **Exposure**

1. Click the Exposure tab.



**2.** Adjust the settings as needed. Some important parameters are described in the table below.

Parameter	Description
Exposure Mode	Select the correct exposure mode to achieve the desired exposure effect.
Shutter(s)	Shutter is used to control the light that comes into the lens. A fast shutter speed is ideal for scenes in quick motion. A slow shutter speed is ideal for scenes that change slowly.
Gain(dB)	Control image signals so that the camera can output standard video signals in different light conditions.

Parameter	Description	
Iris	Adjust iris opening of the lens to control the amount of incoming light.	
Slow Shutter	Improves image brightness in low light conditions.	
Slowest Shutter	Set the slowest shutter speed for the camera during exposure.	
Compensation	Adjust the compensation value as required to achieve the desired image effects.	
Day/Night Mode	Automatic: In this mode, the camera can automatically switch between night mode and day mode according to the ambient lighting condition to output optimum images.	
	Night: The camera outputs high-quality black and white images according to the ambient lighting condition.	
	Day: The camera outputs high-quality color images according to the ambient lighting condition.	
Day/Night Sensitivity	Light threshold for switching between day mode and night mode. A higher sensitivity value means that the camera is more sensitive to the change of light and is therefore more easily to switch between day mode and night mode.	
Day/Night Switching(s)	Set the length of time before the camera switches between day mode and night mode after the switching conditions are met.	
WDR	Enable WDR to ensure clear images in high contrast conditions.	
WDR Level	After enabling WDR, you can improve image quality by adjusting the WDR level.	

## White balance

1. Click the White Balance tab.



**2.** Adjust the settings on this tab. Some important parameters are described in the table below.

Parameter	Description	
White Balance	<ul> <li>Adjust the red or blue offset of the image:</li> <li>Auto: The camera adjusts the red or blue offset automatically according to the lighting condition (the color tends to be blue).</li> <li>Finetune: Allow you to adjust the red or blue offset manually.</li> </ul>	
Red Offset	Adjust the red offset manually.	
Blue Offset	Adjust the blue offset manually.	

## **Advanced settings**

- 1. Click the Advanced tab.
- 2. Use defog to improve image quality in foggy days.



## **Privacy Mask Configuration**

A privacy mask is an area of solid color covering certain parts of the monitored area. Privacy mask protects specified areas of images from being viewed and recorded. Multiple mask areas are allowed.

- 1. Click Camera > Privacy Mask.
- 2. Select the desired camera, select Enable Privacy Mask, click Add Area and then use the mouse to specify areas to mask. Up to four areas are allowed. The areas are differentiated by different colors.



- 4. Click **Apply** to save the settings.

## 5 PTZ Control

PTZ (pan, tilt and zoom) control is applicable to PTZ cameras only and may vary depending on the functions and protocols supported by the PTZ cameras. Refer to PTZ camera specifications for more details.

## PTZ Control Window and PTZ Management Window

- 1. Click on the window toolbar. The PTZ Control window appears.

  See PTZ Control Window Buttons for detailed descriptions.
- Click the Set button. The PTZ Management window appears (can also be opened by clicking Camera > PTZ).

Table 5-1 PTZ Control Window Buttons

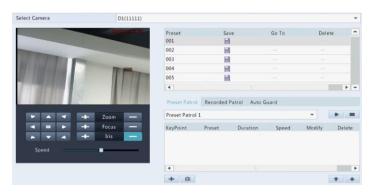
Button	Description
Y Y Y	Control the rotation direction of the PTZ camera or stop rotation.
+ Zoom - + Focus - + Iris -	Adjust the zoom, focus, and iris of the PTZ camera.  Note: You can also zoom in or out using the scroll wheel on your mouse.
Speed	Control the rotation speed of the camera. 1 means the slowest, and 9 means the fastest.
Set	Click to display the <b>PTZ Management</b> window.
	<ul> <li>Turn on/off the light.</li> <li>Turn on/off the wiper.</li> <li>Use 3D positioning.</li> <li>Turn on/off the heater.</li> <li>Turn on/off the function to remove snow.</li> <li>Turn on/off PTZ shortcut operations.</li> <li>Note:</li> <li>Check that the 3D positioning, heater and snow removal functions are supported by the camera before using.</li> <li>Use 3D positioning to zoom in or out. Dragging from top down zooms in. Dragging the other way zooms out.</li> </ul>
Preset	Preset button.
	<ul> <li>Save the current position and status of the camera as a preset.</li> <li>Call a preset so the PTZ camera goes to the preset position.</li> <li>Delete a preset.</li> <li>Note: and are displayed for saved presets only.</li> </ul>

Button	Description
Preset Patrol / Recorded Patrol / Auto Guard	Preset patrol, recorded patrol and auto guard. For detailed information, see Setting a Preset Patrol, Setting a Recorded Patrol, and Setting Auto Guard.
<b>•</b>	Start or stop.

# Setting and Calling a Preset

A preset position (preset for short), is a saved view used to quickly steer the PTZ camera to a specific position. A preset consists of the following settings: pan and tilt positions, zoom, focus, and iris.

 Access the PTZ Management window. For the detailed steps, see <u>PTZ Control Window and PTZ Management Window.</u>



### 2. Add presets.

- **a.** Click the directional buttons to steer the PTZ camera to the desired position.
- **b.** Adjust the zoom, focus, and iris as needed.
- c. Select a preset number not in use, and then click 🗎 under Save.
- **d.** Repeat the above steps to add all the presets.

**3.** To call a preset, click for the corresponding number. The camera rotates to the preset position.



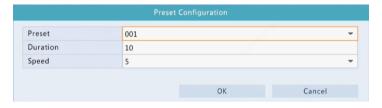
#### NOTE!

Presets can also be triggered by alarms. See <u>Alarm-Triggered Actions</u> for details.

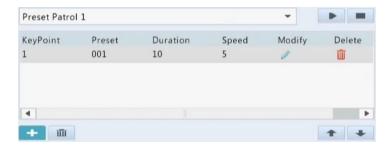
# Setting a Preset Patrol

Set the PTZ camera to patrol by presets (go from one preset to the next in specified order). You need to set presets first and then select some as keypoints. Up to four patrol routes (Preset Patrol 1, 2, 3 and 4) are allowed for each PTZ camera, and each patrol route can have up to eight presets (keypoints). After setting presets, follow the steps to set a preset patrol. The following takes preset patrol 1 as an example.

1. In the PTZ Management window, click -. A window is displayed as follows.



2. Select a preset from the drop-down list, set the duration (time the camera stays at the preset, unit: second), and then set the rotation speed (1: slowest, 9: fastest). Click OK to save the settings. The preset is added as a keypoint, as shown in the figure below.



- 3. Repeat the above steps to add all presets (keypoints), and adjust the sequence of these presets by clicking or . Modify or delete a preset by clicking or . Clicking will delete all the added keypoints.
- **4.** After completing the configuration, click **Apply** to save the settings. Now keypoints for preset patrol 1 is complete.
- 5. Click right to the drop-down list to start preset patrol 1. To stop, click ■.



The duration ranges from 0 to 1800 seconds (default: 10). The rotation speed ranges from 1 to 9 levels (default: 5).

# Setting a Recorded Patrol

This function requires the camera's support. The drop-down list and the buttons on the right are hidden if this function is not supported by the camera. Currently only one recorded patrol route is allowed.

Record a patrol, including the patrol route, the time that the camera stays at a certain direction, rotation speed, zoom, focus and iris.

1. Click • to start recording. Steer the camera to the desired directions, adjust the zoom, focus, iris as needed during the process.



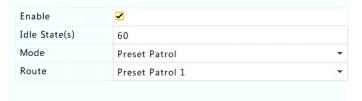
- 2. Click to stop recording. All the patrol actions have been recorded.
- 3. To start the recorded patrol, click . Click to stop.

# **Setting Auto Guard**

Use auto guard so the PTZ camera automatically operates as configured if no operation is performed by any user during a certain time period. Auto guard avoids situations where the camera is left to monitor incorrect scenes by user's negligence.

This function requires the camera's support. The **Auto Guard** tab is hidden if it is not supported.

- Click Auto Guard and then select Enable.
- **2.** Select the desired mode from the drop-down list and then complete other settings accordingly. Click **Apply** to save the settings.



# **6** Recording

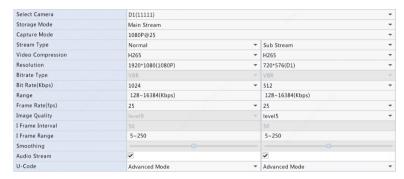
Video recording has different levels of priority, which from high to low is: event recording, manual recording, and scheduled recording.

# **Encoding Settings**

# Recording

The parameters and options displayed may vary with camera model and version. Some functions may be unavailable if the camera version is too low. In this case, you need to upgrade the camera first.

### 1. Click Camera > Encoding.



**2.** Select the camera and then edit settings as needed. Some parameters are described in the table below.

Table 6-1 Encoding Settings

Parameter	Description
Storage Mode	Main Stream
	Sub Stream
	By default, the main stream is used for storage.
Capture Mode	Combinations of resolutions and frame rates.
	Note:
	This parameter is effective only when the camera is connected to the NVR via the private protocol.

Parameter	Description
Stream Type	<ul> <li>Normal: main stream that is intended for scheduled recording.</li> <li>Event: main stream that is intended for recording triggered by events such as alarm inputs or motion detection alarms.</li> <li>Sub Stream: low resolution video that is intended for local or remote real-time monitoring.</li> </ul>
Video Compression	Video compression standard, for example, H.264, H.265.  The listed options depend on the standards supported by the camera.
Resolution	Image resolution.
Bitrate Type	<ul> <li>CBR: Constant Bit Rate (CBR) is used to maintain a specific bit rate by varying the quality of video streams. CBR is preferred when limited bandwidth is available. The disadvantage is that video quality will vary and may decrease significantly with increased motion in the scene.</li> <li>VBR: When using Variable Bit Rate (VBR), video quality is kept as constant as possible, at the cost of a varying bit rate, and regardless of whether or not there is motion in the image. VBR is ideal when high quality is a requirement, especially when there is motion in the picture.</li> </ul>
Bit Rate(Kbps)	Number of bits transferred per second. Select a value or select <b>Custom</b> and then set a value as needed.
Range	Bit rate range. Currently the range is fixed.
Frame Rate(fps)	Number of frames per second.
Image Quality	This parameter is effective only when <b>Bitrate Type</b> is set to <b>VBR</b> . 9 levels are provided.
I Frame Interval	Number of frames between two adjacent I frames.
I Frame Range	Range of I frames. Currently the range is fixed.
Smoothing	Use the slider to control the sudden increase of bit rate.

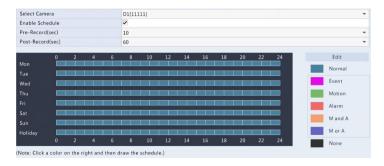
Parameter	Description
Audio Stream	Enable or disable audio stream.
U-Code	The advanced mode achieves higher compression ratios.

- **3.** (Optional) Click **Copy** to apply some current settings such as bit rate and frame rate to other cameras.
- 4. Click **Apply** to save the settings.

### Draw or Edit a Schedule

Make a recording schedule by drawing (pressing and dragging) or by editing (using the **Edit** button).

- 1. Click Storage > Recording.
- **2.** Select the camera from the list. Schedule is enabled by default. If it is disabled, select to enable it.
- 3. Set Pre-Record and Post-Record as needed.
- 4. (Applicable to some NVR models) To save a redundant copy of recordings, select Enable Redundant Recording and configure a redundant hard disk (see <u>Disk Management</u> for details).



5. Click a color icon on the right under the Edit button and then draw a schedule on the left. You may also click Edit and set schedule details in the Edit window.



When editing a schedule, you may clear the **All Day** check box and set up to eight different periods for each day. To apply the settings to other day(s), select the day(s) right to **Copy To**.

- 6. Click Apply.
- **7.** (Optional) Click **Copy** to apply the same settings to other cameras.

# Scheduled Recording

### Scheduled Recording

Scheduled recording records video according to the set schedule and it is different from manual recording and alarm-triggered recording. A 24×7 recording schedule is enabled by default and may be edited as needed to record video in specified periods only.

See <u>Draw or Edit a Schedule</u> for the detailed steps. Make sure the schedule type is **Normal**. The set schedule appears in blue, which stands for scheduled recording.

## **Motion Detection Recording**

When enabled, a motion detection alarm occurs if an object inside the detection area moves to a certain extent (see <u>Motion Detection</u> for more details).

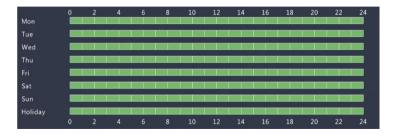
- 1. Click Alarm > Motion.
- **2.** Select the camera from the list, and then select the check box to enable motion detection.



- Motion detection is enabled on the NVR by default. Unless modified, the detection area covers the full screen, and recording is triggered only for the current camera. The settings remain if you disable motion detection and then enable it.
- An alarm icon appears in the upper right corner when motion is detected.
- **3.** In the preview window on the left side, click and drag your mouse to specify a motion detection area (red grid). Use the sliders to adjust detection sensitivity.



- 4. Configure motion detection recording: click right to Trigger Actions, click the Recording tab, select the desired camera, and then click OK.
- 5. (Optional) Configure an arming schedule (time when actions will be triggered): click right to Arming Schedule and then set time periods as needed.
- **6.** Set a recording schedule under **Storage** > **Recording**. For the detailed steps, see <u>Draw or Edit a Schedule</u>. Make sure the schedule type is **Motion**. The set schedule appears in green, which stands for motion detection recording. The following figure shows an example.



# **Alarm Triggered Recording**

Set input alarms to trigger recording. See <u>Alarm Input and Output</u> for more details.

- 1. Click Alarm > Input/Output > Alarm Input.
- Set alarm input: click of for the desired camera. In the window displayed, select Enable, select N.O. (normally open) or N.C. (normally closed) trigger mode, and then click OK.



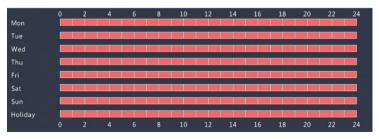


### NOTE!

To apply the same settings to other camera(s), click **Copy** and then select the desired camera(s).

- **3.** Set alarm triggered recording: click under **Trigger Actions**. In the window displayed, click the **Recording** tab, select the desired camera, and then click **OK**.
- 4. Set a schedule under Storage > Recording. For the detailed steps, see <u>Draw or Edit a Schedule</u>. Make sure the schedule type is Alarm.

The set schedule appears in red, which stands for alarm-triggered recording. The following shows an example.



# **Manual Recording**

Record video manually by clicking on the window toolbar.

Alternatively, click Manual > Recording, select the desired camera and then click Start. To stop manual recording, click on the window toolbar, or select the camera and then click Stop under Manual > Recording.



# **Holiday Recording**

Holiday recording allows you to specify certain time periods as holidays for scheduled recording. First you specify certain date(s) as holidays, and then configure recording schedules on these days.

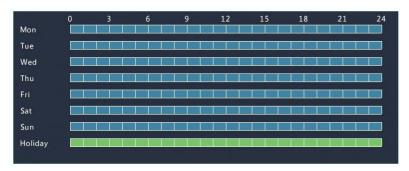
# **Holiday Recording**

- 1. Click System > Holiday.
- **2.** Click the **Add** button in the lower right corner. The **Holiday** window is displayed. Complete the settings including the holiday name, start

and end dates. By default a holiday is enabled when added and does not repeat.



- **3.** Click **OK**. The holiday appears in the list.
- 4. Click Storage > Recording and then set a recording schedule as described in <u>Draw or Edit a Schedule</u>. Make sure <u>Holiday</u> is selected in the <u>Select Day</u> drop-down list. In the following example, motion detection recording is enabled on the set holiday.



# Other Recording Types

Other recording types:

- Event: Including the types below. Any of these types will trigger event recording.
- Motion detection AND alarm triggered (M and A for short): recording is triggered only when a motion detection alarm AND an input alarm occur simultaneously.
- Motion detection OR alarm triggered (M or A for short): recording is triggered when a motion detection alarm OR an input alarm occurs.

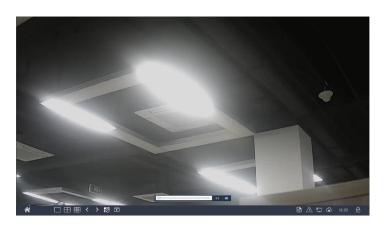
When you choose an Event type of recording, make sure you have enabled the corresponding alarm function and configured alarm-triggered recording. The configuration steps are similar. See <a href="Motion">Motion</a> <a href="Motion">Detection Recording</a> for more details.

# 7 Playback

# **Instant Playback**

Instant playback plays the video recorded during the last 5 minutes and 30 seconds. If no recording is found, it means there is no recording during this period.

- 1. Click the desired window, and then click on the toolbar to start instant playback.
- **2.** You may drag the slider to control the progress. Pause and resume as needed.





# Playback Toolbar

**Table 7-1** Playback Toolbar Buttons

Button	Description
	Show playback progress.
	Note:
00:00:15	<ul> <li>A small window displaying video of the selected window is displayed as you drag the slider, helping locate the part of the video you want to view.</li> </ul>
	<ul> <li>The first progress bar indicates playback progress of the video playing in the highlighted window. The second indicates the overall playback progress for all the selected cameras.</li> </ul>
0 1 2	Timeline.
++/+	Zoom in or out on the timeline.
	Note: Alternatively, scroll your mouse wheel.
	Play, pause, stop, and reverse.
<b></b> ✓/ <b></b>	Rewind or forward 30 seconds.
<b>≪</b> 1/ <b>&gt;&gt;</b>	Slow down or speed up.
	<b>Note</b> : Click to restore the normal playback speed after clicking , and vice versa.
<b>I</b> ▶	Forward by frame.
26 / 26 II	Start or stop clipping video.
<del>?</del>	Lock.
Q/Q.	Add a default or custom tag.
	Manage files (clips, locked files, tags).
$\Omega$	Zoom in on images. For more details, see <u>Zoom</u> .
10)/ 16	Turn off/on audio.
	Adjust sound volume for the current window.

# Playback by Camera and Date

Use this method to play recordings found by camera and date.

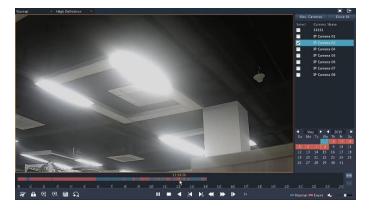
- 1. Right-click the mouse and then choose **Playback**.
- Select the desired camera. By clicking Max. Cameras in the upper right corner you will select the maximum number of cameras allowed.



### NOTE!

You can select multiple cameras for synchronous playback. Clicking **Max. Camera** selects the maximum number of cameras allowed, and clicking **Close All** stops playback for all cameras. The performance varies with NVR model.

3. Select the desired date on the calendar and then click to start playback. Double-clicking the date will start playback directly.





- The calendar uses different colors to indicate different recording types. No color means no recording. Blue means normal recording.
   Red means event-triggered recording.
- In the drop-down list right to playback mode in the upper left corner:
   High Definition means video recorded with the main or sub stream;
   Standard Definition means video recorded with the third stream.

# Playback in Corridor Mode

Play recordings in corridor mode in multiple windows.

- 1. In the playback window, select **Corridor** from the drop-down list in the upper left corner.
- **2.** Select cameras and then double-click the desired date to start playback.

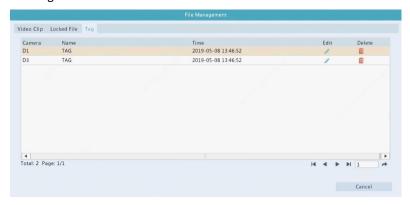


# Playback by Tag

Add tags named with keywords such as event name and location to a recording and use tags to quickly locate the part of the video you need during playback.

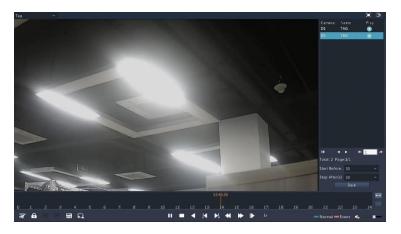
### Adding a Tag

- 1. Right-click and then click choose Playback.
- 2. Click to add a default tag named TAG. To add a custom tag, click and then set the tag name, for example, tag1.
- 3. To manage the added tags, click , and then rename or delete tags as needed.



### Playback by Tag

- 1. In the playback window, select **Tag** from the drop-down list in the upper left corner.
- Select cameras, set the time period, enter keywords, and then click Search. Search results, if there are any, are displayed with names of cameras and tags.
- 3. Click for the desired tag to start playback. You may use the **Start Before** and **Stop After** drop-down lists to set when the tagged video starts and ends.



## Playback by Event

Specify an event type and search for and play videos recorded for one or more cameras during a specified time period.

- In the playback window, select Event from the drop-down list in the upper left corner.
- **2.** Select the desired event type, for example, motion.
- **3.** Select the desired camera, set the time period, and then click **Search**.
- 4. Click for the desired recording to start playback.



## Playback by External File

Use this function to play recordings stored in an external storage device, for example, a USB drive or a portable USB hard drive.

- 1. In the playback window, select **External File** from the drop-down list in the upper left corner.
- 2. Click **Refresh** and then wait for the NVR to read the external storage device.
- 3. Select the desired recording file and then click to start playback.

## File Management

File management allows you to manage video clips, tags, and lock or unlock files.

- 1. Click for the recording you want to lock in the playback window. Locked files will not be overwritten when storage is used up.
- 2. Click and then click the Locked File tab to view the locked file. To unlock a file, click and the icon changes to . To back up a file, select the file and then click Backup.

# **8** Recording Backup

Backup, also known as recording backup, is the process of searching for video stored on a hard disk of the NVR and then saving it to a USB storage device. Make sure the USB storage device has been formatted into FAT32 or NTFS format and is connected to the NVR. The default backup format is .mp4.

### **Normal Backup**

1. Click Backup > Recording. All cameras are selected by default.

Set search conditions and then click Search. Search results are displayed.



#### NOTE!

You can lock/unlock and play recording files in this window.

- **3.** Select the desired recording(s) and then click **Backup**.
- **4.** Select a partition.
- **5.** Set the destination in the USB storage device and then click **Backup**. The recording(s) will be saved to the specified directory.



#### NOTE!

- You may create a new folder for the recording(s) by clicking New Folder.
- If the connected storage device has a capacity that is greater than 2T, clicking Format will format the device to NTFS file system; if the capacity is 2T or less, the device will be formatted to FAT32 or NTFS. Only certain devices can format a storage device that has a greater capacity than 2T.
- A progress bar (e.g., **Exporting** *X/Y*) is displayed to indicate the progress, where *X* indicates the current number being backed up, and *Y* indicates the total number of recordings. To cancel the operation, click **Cancel**.
- A backup file is named in this format: *camera name-recording start time*.file extension. For example, Ch9-20150630183546.mp4.

### Video Clip Backup

A recording can be clipped and saved to a USB storage device.

- **1.** Open the playback window. For the detailed steps, see <u>Playback</u>.
- 2. After playback starts, click and on the playback toolbar to clip videos.
- 3. Click and then click the Video Clip tab to view video clips.

- **4.** Select the desired video clip(s) and then click **Backup**.
- 5. Select a destination in the USB storage device and then click Backup.
  The selected video clips are saved to the specified directory.

# 9 Alarm

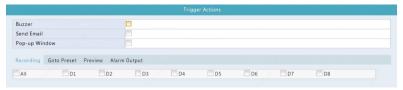
# Alarm Input and Output

### **Alarm Input**

- 1. Click Alarm > Input/Output > Alarm Input.
- Click for the desired camera. In the Alarm Input window, select Enable to enable alarm input.
- **3.** Select the normally open (N.O.) or normally closed (N.C.) trigger mode, and then click **OK**.

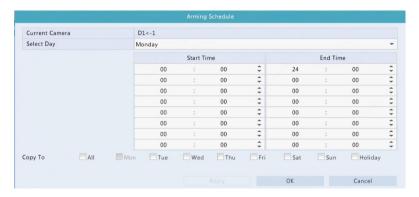


**4.** Click under **Trigger Actions** and then set action(s) to trigger. For more details, see <u>Alarm-Triggered Actions</u>.





- The number of cameras that can be connected may vary with NVR model.
- Actions that can be triggered may vary with alarm type.
- 5. Click under Arming Schedule and then set the time when actions will be triggered.





#### NOTE!

- The default schedule is 24×7. You may change it as needed and set up to eight different periods for each day. Time periods cannot overlap.
- To apply the same arming schedule to other days, select the intended days right to Copy To.
- To apply the same settings to other cameras, click Copy, select cameras, and then click OK.

### **Alarm Output**

- 1. Click Alarm > Input/Output > Alarm Output.
- 2. Click under Edit for the desired camera, and then set the default status and duration. After you have completed the settings, click OK.

3. Click under Arming Schedule and then set the time when actions will be triggered.



#### NOTE!

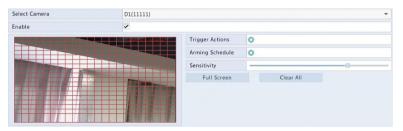
To apply the same settings to other cameras, click **Copy**, select cameras, and then click **OK**.

### **Motion Detection**

When enabled, a motion detection alarm occurs if an object inside the detection area moves to certain extent, and an alarm icon appears in the upper right corner.

Motion detection is enabled on the NVR by default. Unless modified, the detection area covers the full screen, and recording is triggered only for the current camera. The settings remain if you disable motion detection and then enable it.

- 1. Click Alarm > Motion.
- **2.** Select the desired camera and then select **Enable** to enable motion detection.
- Use the mouse to draw a detection area, and drag the slider to set detection sensitivity. The higher the sensitivity, the more likely a moving object will be detected.



**4.** Click right to **Trigger Actions** and set action(s) to trigger. For more details, see <u>Alarm-Triggered Actions</u>.



- The number of cameras that can be connected may vary with NVR model.
- Actions that can be triggered may vary with alarm type.
- (Optional) Click right to Arming Schedule and then set the time when actions will be triggered.



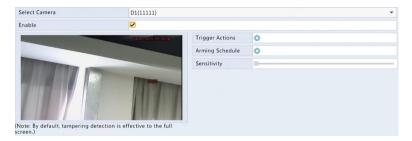
#### NOTE!

- The default schedule is 24×7. You may change it as needed and set up to eight different periods for each day. Time periods cannot overlap.
- To apply the same arming schedule to other days, select the intended days right to Copy To.
- **6.** Click **Apply** to save the settings.
- **7.** (Optional) Click **Copy** to apply the same settings to other cameras.

# **Tampering Detection**

A tampering detection alarm occurs when the camera lens is covered.

- 1. Click Alarm > Tampering.
- **2.** Select the desired camera and then select **Enable** to enable tampering detection.



- **3.** Click right to **Trigger Actions** and set action(s) to trigger. For more details, see <u>Alarm-Triggered Actions</u>.
- **4.** (Optional) Click right to **Arming Schedule** and then set the time when actions will be triggered.
- **5.** (Optional) Click **Copy** to apply the same settings to other cameras.
- **6.** Click **Apply** to save the settings.

### Video Loss

A video loss alarm occurs when the NVR loses video signals from a camera. Video loss alarm is enabled by default.

- 2. Click under Trigger Actions and set action(s) to trigger. For more details, see Alarm-Triggered Actions.



#### NOTE!

Video loss alarm cannot trigger recording, preset and preview (live view) actions for the current camera.

- Click under Arming Schedule and then set the time when actions will be triggered.
- **4.** (Optional) Click **Copy** to apply the same settings to other cameras.

### **Alert**

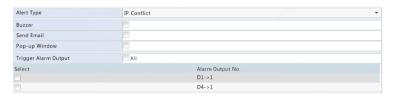
The NVR reports an alert when an event occurs in the system. The following are some alerts and their definitions in the system.

- Running Out of Space: Less than 10% of disk space remains.
- Space Used Up: No disk space.
- **Disk Offline**: A disk is not properly connected or is damaged.
- **Disk Abnormal**: A disk can be detected but cannot be accessed.

- **Illegal Access**: A failed login attempt for a username that does not exist or a password that is incorrect.
- Network Disconnected: Network connection is lost.
- IP Conflict: Devices on the network use the same IP address.
- Recording Abnormal: Storage resource cannot be found, for example, when all hard disks are removed.

Perform the following steps to configure an alert:

- 1. Click Alarm > Alert.
- **2.** Select an alert type, select the desired actions, and then select the camera(s) for which you want to enable alarm output.

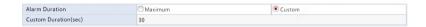


3. Click **Apply** to save the settings.

### Buzzer

The buzzer can be triggered by alarms to alert the user. Follow the steps to set how long the buzzer will buzz after it is triggered.

1. Click Alarm > Buzzer.



- 2. Set the duration as needed. The range is from 1 to 600 seconds.
- **3.** Click **Apply** to save the settings.

## **Alarm-Triggered Actions**

An alarm can trigger actions, for example, buzzer, recording, and preview. The supported actions may vary with NVR model.

### **Alarm-Triggered Buzzer**

The NVR makes a buzzing sound when an alarm occurs.

### **Alarm-Triggered E-mail**

The NVR e-mails an alarm message to a specified email address when an alarm occurs.

### **Alarm-Triggered Pop-up Window**

A window pops up when an alarm occurs.

### **Alarm-Triggered Recording**

The NVR records video from a specified camera when an alarm occurs.

### **Alarm-Triggered Preset**

A PTZ camera rotates to a preset position when an alarm occurs.

### **Alarm-Triggered Preview**

The NVR plays live video in full screen when an alarm occurs.

### **Alarm-Triggered Alarm Output**

The NVR outputs an alarm to trigger actions by a third-party device when an alarm occurs.

### Manual Alarm

### Manual Alarm Output

Follow the steps to trigger or clear an alarm output manually.

- 1. Click Manual > Alarm > Manual Alarm.
- To trigger an alarm output manually, select the desired channel and then click Trigger. To clear an alarm output manually, select the desired channel and then click Clear.

### Manual Buzzer

Follow the steps to stop the buzzer manually.

1. Click Manual > Alarm > Buzzer.

2. Select the buzzer (in Started status) and then click **Stop**.

# **10** Network Configuration

Network configuration is required if your NVR operates in a network.

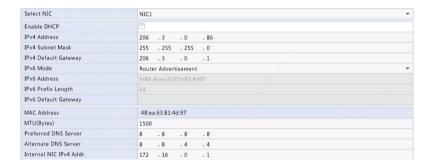


### NOTE!

The default IP address is 192.168.1.30 for NIC 1 and 192.168.2.30 for NIC 2, and likewise.

# TCP/IP

- 1. Click System > Network > Basic.
- **2.** Set the network parameters as needed. DHCP is enabled by default. You can choose a working mode if your NVR has two NICs:
- Multi-address mode: The two NICs work independently and can be configured separately. Either NIC can be chosen as the default route, and data will be forwarded through this NIC when the NVR connects to the extranet.
- Load balance mode: The two NICs are bound to the same IP address and work together to share network traffic.
- Net fault-tolerance mode: The two NICs are bound to the same IP address. In cases where one NIC fails, the other takes over service seamlessly from the faulty one to ensure network connectivity.



3. Click **Apply** to save the settings.



#### NOTE!

- For an NVR with multiple NICs, you can configure the NICs and choose a default route (currently NIC1).
- If your NVR has a PoE port or a switching port, you can configure an internal NIC IPv4 address.



#### **CAUTION!**

- If you switch the working mode, the enabled ARP protection will be disabled automatically.
- The valid MTU ranges from 576 to 1500 (1280-1500 for IPv6). To use IPv6, make sure the NVR and PC can connect to each other using IPv6 addresses. To view live or recorded videos, make sure the IPv4 addresses are also connectable.

### **PPPoE**

The NVR allows access through Point-to-Point over Ethernet (PPPoE).

- 1. Click System > Network > PPPoE.
- 2. Enable PPPoE by selecting the check box.

 Enter the username and password provided by your Internet Service Provider (ISP). Network information including IP address appears when dial-up succeeds.



#### NOTE!

If your NVR has multiple NICs, PPPoE dial-up will be implemented through the NIC specified as the default route.

**4.** Click **Apply** to save the settings.

### Uniarch

The NVR allows access from the cloud website (en-uniarch.uniview.com) or from Uniarch mobile client. You need to sign up for a cloud account at en-uniarch.uniview.com first. Make sure the NVR is connected to the Internet.

- 1. Click System > Network > Uniarch.
- 2. Uniarch is enabled by default.
- **3.** To add the NVR to cloud at the cloud website: log in to your account at en-uniarch.uniview.com and then add the NVR by entering the register code and device name.
- 4. To add the NVR to cloud using the app: scan the QR code using your mobile phone to download the app. Install the app and then log in with your cloud account. Scan the QR code to add the NVR to cloud.





- You may access the NVR through cloud if the device status is Online.
   The username is your cloud account name, and the device name is the name you entered at the cloud website.
- If the device is offline, the possible causes will be displayed for your reference.
- To delete the NVR from cloud, click Delete.
- **5.** Click **Apply** to save the settings.

### **DDNS**

If your NVR is connected to the Internet through PPPoE, the IP address of the network changes every time it connects to the ISP server without your awareness. This is inconvenient when you remotely access your NVR with an IP address. To avoid this issue, you can register with an DDNS server to obtain a domain name for your NVR and then access your NVR by visiting the domain name instead of an IP address (http://DDNS server address/NVR's domain name) using a web browser.

- 1. Click System > Network > DDNS.
- **2.** Enable DDNS, select a DDNS type, and then complete other settings.
- If the DDNS type is **DynDNS** or **No-IP**, enter the domain name, username and password. The domain name is the one that you have successfully registered at a domain name registration website (e.g., DynDNS). The username and password are those of the account you have registered at the domain name registration website (e.g., DynDNS).



 If the DDNS type is EZDDNS, enter a valid domain name for your NVR and then click Test to see if the domain name is available.



3. Click Apply to save the settings.

### Port

Normally the default port numbers need no modification. This function is mainly used together with the port mapping function. See <a href="Port Mapping">Port Mapping</a> for more details.

- Click System > Network > Port.
- 2. Configure ports as planned. Each port number must be unique.





### NOTE!

- A valid port number ranges from 1 to 65535, among which 21, 23, 2000, 3702 and 60000 are reserved.
- An RTSP URL can be used to view live video of a channel of the current NVR from another NVR. See <u>Option 4</u> in <u>Adding an IP Device</u> for more information.
- 3. Click **Apply** to save the settings.

# **Port Mapping**

Configure internal and external ports manually.



- The principle of port mapping is that the internal and external ports of the NVR are consistent with that of the router.
- Some routers may require the same internal and external ports for the NVR and the router.
- 1. Click System > Network > Port Mapping.
- **2.** Select **Manual** for **Mapping Mode**, and then set external ports manually.
- 3. Click **Apply** to save the settings.



#### NOTE!

After port mapping is completed, you may access the Web client of your NVR by entering the following information in the address bar of your web browser: router's WAN port IP address:external HTTP port. For example, if 10.2.2.10 is the IP address and 82 is the HTTP port, then you enter http://10.2.2.10:82.

### **Email**

After Email is enabled as a triggered action (in Trigger Actions windows) and configured properly, the NVR sends an email notification to specified email address(es) if an alarm occurs within the time period(s) set in the arming schedule. The email contains basic alarm information such as alarm type, alarm time, camera ID, and camera name, etc.

Before using this function, make sure the NVR has a functional connection to an SMTP server with which you have a valid email account. Depending on the intended recipients, a connection to the Internet may be required.

Only certain NVR models support this function.

Click System > Network > Email.

Configure the related parameters. If server authentication is required, you need to enter the correct username and password. Click **Test** to send a test email.





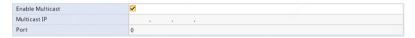
### NOTE!

- Enter a valid SMTP server address and port number, and then enable TLS/SSL by selecting the check box if required.
- Only certain NVR models support image attachment. You may click
   Test to check whether the email can be sent successfully.
- **3.** Click **Apply** to save the settings.

### Multicast

Multicast can be used to realize live view when the number of connecting Web clients exceeds the limit the NVR can accommodate.

- 1. Click System > Network > Multicast.
- Select the check box to enable multicast, and then enter the multicast IP and port number.



- 3. Click **Apply** to save the settings.
- Log in to the Web client and set Live View Protocol to Multicast under Setup > Client.



Set the multicast IP correctly. Multicast address is class D address with the range 224.0.0.0 through 239.255.255; some are for special use:

- 224.0.1.0--238.255.255.255 can be used on the Internet.
- 224.0.0.0-244.0.0.255: only for use on LAN.
- 224.0.0.1: all-hosts group address, which refers to all the multicastcapable hosts and routers on a physical network.
- 224.0.0.2: for all routers on this subnet.
- 224.0.0.5: for all OSPF routers.
- 224.0.0.13: for all PIMv2 routers.
- 239.0.0.0--239.255.255.255 are for private use like 192.168.x.x.

# 11 Disk Configuration

# **Disk Management**

View disk information, including total and free disk space, disk status, disk type, disk usage, and disk property. Admin users can format disks and edit disk property.

1. Click Storage > Hard Disk.



2. To add a disk, click **Add**. In the dialog box displayed, select disk usage (recording or backup) and disk type (currently NAS only), enter the

- server address and directory, and then click **Add**. Up to eight NAS disks are allowed.
- To edit disk property, click , and then modify disk usage (recording or backup) and disk property (Read/Write, Read Only or Redundant) as needed.



- Disk property can be edited if the disk is used for recording.
- Backup usage and Redundant property are available to certain NVR models.
- **4.** To format a disk, select the disk and then click **Format**. A confirmation message appears. Click **Yes**.



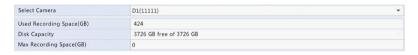
#### NOTE!

- Local disks will be formatted automatically when installed. Extended disks will not.
- Format a disk with caution. All data will be removed.

## **Space Allocation**

Allocate space to store videos of a specified camera.

1. Click Storage > Allocate Space.



- **2.** Select the desired camera and then set the maximum recording space. For more information, see Advanced Configuration.
- **3.** Click **Apply** to save the settings.
- **4.** (Optional) Click **Copy** to apply the same settings to other camera(s).

## **Advanced Configuration**

Set whether to overwrite recordings when storage is full.

## 1. Click Storage > Advanced.

HDD Full	Overwrite	○ Stop

## 2. Choose an option.

Option	Allocated Space	Description
Overwrite	0	The camera shares unallocated space, and its oldest recordings will be overwritten when the space is used up.
Other values	The camera's oldest recordings will be overwritten when its allocated space is used up.	
Stop	0	The camera shares unallocated space, and its oldest recordings will still be overwritten when the space is used up.
	Other values	The camera's new recordings will not be saved when its allocated space is used up.

3. Click **Apply** to save the settings.

## Hard Disk Detection

## S.M.A.R.T. Test

Click Maintain > HDD > S.M.A.R.T. Test to do S.M.A.R.T. test.

S.M.A.R.T. (enabled by default) checks the head, platter, motor, and circuit of hard disks to evaluate their health status. The overall evaluation results include **Healthy**, **Failure**, and **Bad Sectors**. It is recommended to replace the disk immediately if the status is **Failure**.





- Some hard disks only support some of the test items.
- The system provides three test types: Short, Extended, and Conveyance. Extended tests detect more thoroughly and thus take longer time than Short tests. Conveyance tests mainly detect data transmission problems.



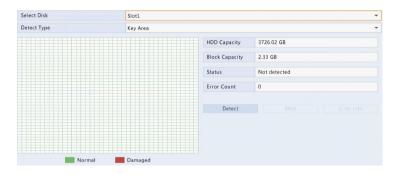
#### **CAUTION!**

Using a faulty disk is risky. Faulty disks should be replaced immediately. Contact your local dealer for information about hard disks.

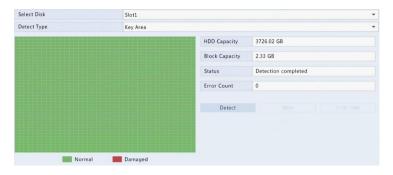
### Bad Sector Detection

Bad sector detection checks for bad sectors in hard disks.

1. Click Maintain > HDD > Bad Sector Detect.



**2.** Select the desired disk and detection type, and then click **Detect** to start detection. Click **Stop** if you want to stop.





## **CAUTION!**

The detection stops automatically when the error count reaches 100.

# **12** System Configuration

# **Basic Configuration**

- 1. Click System > Basic.
- 2. Configure the parameters.



- Only admin can set Enable Password.
- If Enable Password is not selected, no password is required for local login at system startup. However, a username and password are still required when you log in after a logout.
- You may also set startup Wizard here by clicking Wizard.



Click Apply to save the settings.

# **Time Configuration**

## Time

- 1. Click System > Time > Time.
- **2.** Select the correct time zone, and then set date and time formats and the system time. The following shows an example.



**3.** To use Network Time Protocol (NTP), enable auto update, set the address and port number of the NTP server, and the update interval.

4. Click **Apply** to save the settings.

#### DST

- 1. Click System > Time > DST.
- **2.** Enable DST by selecting the check box, and then set the start time, end time, and DST bias correctly. The following shows an example.



3. Click **Apply** to save the settings.

## Time Synchronization

Use this function to synchronize camera time with the NVR. Time sync is enabled by default, and cameras will synchronize time with the NVR after getting online, and then synchronize once every 30 minutes.

- 1. Click System > Time > Time Sync.
- 2. Select Sync Camera Time and then click Apply.



#### CAUTION!

Use this function with caution if you have more than one NVR on the network. An IP camera synchronizing time with multiple NVRs at the same time will cause chaotic recordings.

## **User Configuration**

Add, delete users or edit user permissions. Only admin can perform these operations.

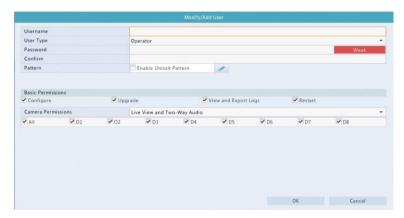
A user type is a set of permissions in the system. When a user type is assigned to a user, this user has all the permissions specified for the user type.

There are four user types in the system:

- Admin: Default super administrator in the system, has full system access. Its initial password is 123456.
- Default: Default user reserved in the system, cannot be created or deleted, and only has access to live view. If the default user is denied access, the corresponding channel is locked when no user is logged in, and appears in the window.
- Operator: Has basic permissions and access to cameras.
- Guest: Only has access to cameras by default.
- 1. Click System > User.



- **2.** To add a user, click **Add**, and then set the username, user type, password and permissions as needed.
- 3. (Optional) Set the unlock pattern, then click **OK**.



**4.** To edit or delete a user, click or as needed. If you change the password for a user, the new password takes effect at the user's next login.

## **Security Configuration**

## **IP Control**

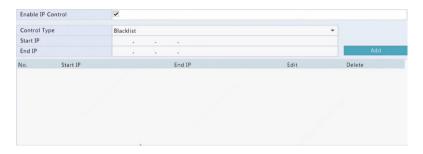
Use this function to enhance security by allowing or forbidding access to the NVR from specified IP addresses.

- Click System > Security > IP Control.
- 2. Select Enable IP Control, select Blacklist or Whitelist from the dropdown list, set the start and end IP addresses, and then click Add.



### NOTE!

- If Blacklist is selected, the NVR denies remote access from the IP address(es) on the list.
- If Whitelist is selected, the NVR only allows remote access from the IP address(es) on the list. However, if Whitelist is selected with no IP address specified, remote access to the NVR will be denied.



**3.** Click **Apply** to save the settings.

## ONVIF Authentication

Enable ONVIF authentication under **System > Security > ONVIF Auth** so a username and password will be required for ONVIF-based device access.

Select the check box and then click **Apply**.



### ARP Protection

ARP protocol is used to associate an IP address to a hardware MAC address. ARP attacks mainly occur on LAN, in which attackers use forged IP and MAC addresses. APR protection prevents this kind of attacks by verifying the gateway's MAC address in all access requests.

Note that changing the NIC working mode will disable ARP protection automatically.

1. Click System > Security > ARP Protection.



- 2. Select the desired NIC and then select **Enable ARP Protection**.
- **3.** Obtain the gateway's MAC address automatically, or select **Custom** and input the MAC address.
- 4. Click **Apply** to save the settings.

### Video Watermark

Encrypt custom information in videos to prevent unauthorized alteration.

1. Click System > Security.



- 2. Select the desired camera and then select **Enable Watermark**.
- **3.** Enter watermark content.
- Click Apply to save the settings.

## Secure Password

Secure password specifies the permission of strong or weak password in different modes: friendly password and enhanced password.

1. Click System > Security > Secure Password.



- Once Enable is selected, the option will be hidden, and by default friendly password is enabled. You may enable Enhanced Password as needed.
- Friendly Password

If this option is selected, a strong password must be used except when login from the same network segment or one of the three private network segments (10.0.0.0/8, 172.16.0.0/12, 192.168.0.0/24).

Enhanced Password

If this option is selected, a prompt for a strong password will appear when a weak password is detected. Also, only strong passwords are allowed for new users.



#### NOTE!

Only admin can configure secure password.

Click Apply to save the settings.

# 13 System Maintenance

## **System Information**

Click **Maintain** > **System Info** to view the basic NVR information for maintenance purpose.

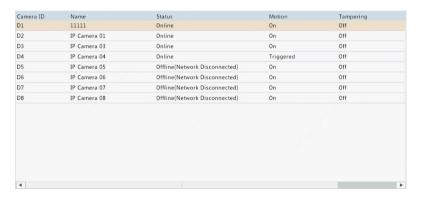
## **System Info**

View the basic information such as the device model, serial number, firmware version, build date and operation time.



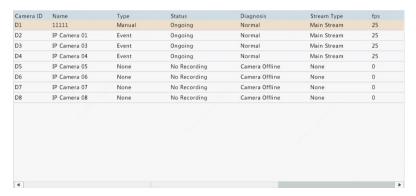
#### Camera status

Click the **Camera** tab to view camera status (online or offline with possible offline cause) and status of alarm functions such as motion detection, and tampering, video loss. Off means disabled, and on means enabled.



## **Recording status**

Click the **Recording** tab to view recording status and stream settings.



#### Online user

Click the **Online User** tab for information about users who are currently logged in.

No.	Username	IP Address	Login Time	
1	admin	127.0.0.1	2019-05-14 09:18:58	

## **Disk status**

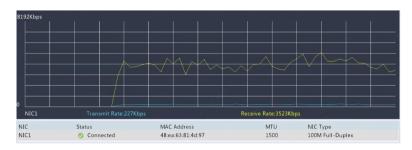
Click the **Disk** tab to view the hard disk status and disk properties.



## **Network Information**

## Traffic

Click **Maintain** > **Network Info** > **Traffic** to view network traffic information.



## **Network Detection**

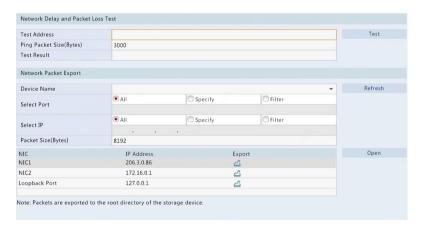
Click Maintain > Network Info > Net Detect.

To test network delay and packet loss rate, enter the test address and then click **Test**.



### NOTE!

The test packet size is 3000 bytes by default and can be changed as needed.



To capture and save packets, select the USB storage device, specify the port number and IP address, and then click if right to the desired NIC. The captured packets are saved as a backup file in the root directory of the USB storage device. You may click **Open** to view the file.



## NOTE!

- The packet size is 1520 bytes by default and can be changed as needed.
- The backup file of the captured packets is named in NIC name\_time.pcap format.
- Packets cannot be captured if it is already started on the Web interface.
- If you use PPPoE, a virtual NIC will appear in the list after the dial-up succeeds, and you may capture packets sent to and from this NIC.

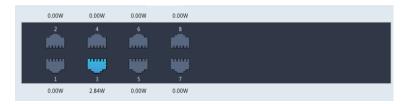
## **Network Settings**

Click **Maintain** > **Network Info** > **Network** to view network settings.

## PoE/Network Port Status

Only certain NVR models support this function.

Click **System > Network Info** to view port status. In the figure below, the blue port is in use. For PoE models, power information will be displayed.



## **Network Statistics**

Click **Maintain** > **Network Info** > **Network Statistics**. Bandwidth usage statistics are displayed.





#### NOTE!

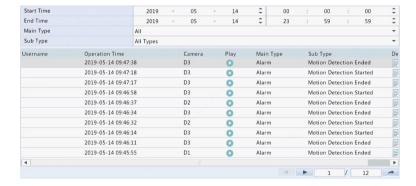
- Insufficient receiving bandwidth (Idle Receive Bandwidth) may cause the connected cameras to be offline.
- When the sending bandwidth (Idle Send Bandwidth) is insufficient, remote live view, playback or download may fail on the NVR.

## Log Query

Logs contain information about user-performed operations and device status. By analyzing logs, you can keep track of device operation status and view detailed alarm information.

1. Click Maintain > Log.

- **2.** Set query conditions, including the start and end times, main type and sub type.
- 3. Click Query.



- 4. If significantly is displayed under Play, you may click to view the recording that started one minute before the alarm time and ended ten minutes after the alarm time. means this function is not available.
- **5.** To export logs to an external storage device, click **Export**, set the export destination and format, and then click **Backup**.

## Import/Export

## **System Import/Export**

Configurations and diagnosis information can be exported to a storage device and saved as files for backup. A configuration file can also be imported to the NVR to restore configurations. The configuration file of an NVR can be imported to multiple NVRs of the same model if you want them to have the same settings. If the imported configuration file contains camera information, the related camera will be added to all the NVRs.

Only admin can perform these operations.

- 1. Click Maintain > Backup > Import/Export.
- 2. To export device configurations, specify the destination directory and then click Export. A .xml file will be created in the specified directory when export is completed.
- 3. To export diagnosis information, specify the destination directory and then click Export Diagnosis Info. A .tgz file will be created in the specified directory when export is completed.
- **4.** To import device configurations, double-click the target folder containing the .xml file, select the file, and then click **Import**.



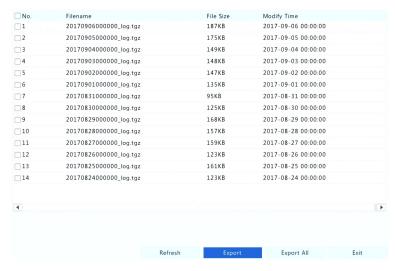
## **CAUTION!**

Delete files with caution. Deleted files cannot be recovered.

## **History Diagnosis Info**

The device can save diagnosis info for 14 days and will overwrite the oldest when space is full.

1. Click Maintain > History Diagnosis Info.



- 2. Perform the following operations as needed:
- To export part of history diagnosis info, select the files to export and then click Export.
- To export all history diagnosis info, click Export All.

## System Restoration

Use this function to restore some or all factory default settings. The NVR will restart automatically to complete this operation. Recordings and operation logs will not be deleted.

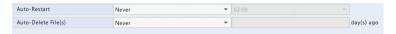
- 1. Click Maintain > Restore.
- Click Default to restore factory default settings except network and user settings, or click Factory Default to restore all factory default settings.

## **Automatic Maintenance**

Set the NVR to restart as scheduled and delete files (including recordings) as needed. Only admin can perform this operation.

1. Click Maintain > Auto-Function.

**2.** Set an auto-restart time, and choose a way to delete files automatically.





## **CAUTION!**

Files deleted automatically cannot be recovered.

## System Upgrade

Upgrade the NVR under **Maintain** > **Upgrade** locally (using an upgrade file saved in a USB storage device) or by cloud (through a cloud server).

To upgrade by cloud, ensure that the NVR is connected to a fully functional DNS server (configured under **System** > **Network** > **Basic**), and click **Check** to see whether a newer version is available. The time that a cloud upgrade takes is affected by network connection status.



### **CAUTION!**

- Make sure power is not interrupted during upgrade. A power failure during system upgrade may cause startup failure. Use an Uninterrupted Power Supply (UPS) if necessary.
- Ensure network connectivity for a cloud upgrade.

## 14 Shutdown

Click **Shutdown** to log out, restart or shut down as needed. To shut down the NVR, you may also long-press the power button on the front panel (if available) for around three seconds till an on-screen message appears, and then click **Yes**.





## **CAUTION!**

Unsaved settings will be lost if the NVR is shut down unexpectedly, for example, due to a power failure. An incorrect shutdown during a system upgrade may cause startup failures.

# **Part II Web-Based Operations**

# 1 Before You Begin

You may access and manage your NVR remotely using a web browser on a PC (through the Web interface). Check the following before you begin:

- Access will be authenticated during login, and operation permissions will be required.
- The PC is operating properly and has a network connection to the NVR.
- The PC uses the Windows 7, Windows 8 or Windows 10 operating system.
- A Web browser has been installed on the PC. Microsoft Internet Explorer 8.0 or higher is recommended. Firefox, Chrome and Opera browsers are also supported.
- A 32-bit Web browser is still required even if you are using a 64-bit operating system.



- The parameters that are grayed out on the Web GUI cannot be modified. The parameters and values displayed may vary with NVR model.
- The figures are for illustration purpose only and may vary with NVR model.

# **2** Login

- **1.** Open a Web browser on your PC and browse to the login page by entering the IP address (**192.168.1.30** by default) of your NVR.
  - You may need to install a plug-in as prompted at your first login. Close the Web browser when the installation starts.
- In the login dialog box, enter the correct username and password (123456 for admin) and then click Login.



## **CAUTION!**

The default password is intended only for your first login. We strongly recommend you set a strong password to ensure account security.

- Strong: contains at least 8 characters from at least three of the four types: upper-case letter, lower-case letter, special character, digit.
- Medium: contains at least 8 characters from two of the four types: upper-case letter, lower-case letter, special character, digit.
- Weak: contains less than 8 characters from only one of the four types: upper-case letter, lower-case letter, special character, digit.

## 3 Live View

The **Live View** page is displayed when you are logged in. The following figure shows an example.

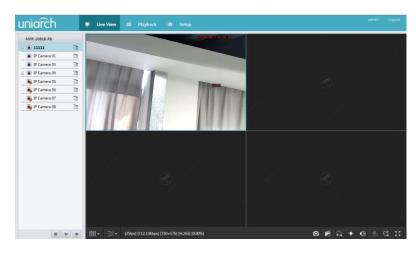


Table 3-1 Live View Window Control Buttons

Button	Description	Button	Description
_ক / _ক	Main/Sub stream		Start or stop live view in all windows
<b>*</b> / <b>*</b>	Previous and next screen	<b>=</b>	Switch screen layout
* *	Full screen	<b>≅</b>	Select stream type
[25fps] [3.96Mbps] [1920×1088] [09	Shows the current frame rate, bit rate, resolution, and packet loss rate	0	Take a snapshot
£.	Start zoom	****	Local recording
(4) <b>(</b> 40)	Turn on or off audio; adjust sound volume.	<b>₽</b>	Adjust MIC volume

Button	Description	Button	Description
(ଝ)	3D positioning	(\$\display \) (\$\display \)	Open or close the control panel



- Only the main stream <sup>→</sup> is displayed when the camera is offline or it supports only one stream.
- A snapshot file is named in this format: *IP\_camera ID\_snapshot time*. The snapshot time is in *YYYYMMDDHHMMSSMS* format.
- By default, snapshots are saved in this directory: C:\Users\username\Surveillance\Snap\system date. The system date is in yyyy-mm-dd format.
- A local recording is named in this format: IP\_camera ID\_S recording start time E recording end time. The recording start and end times are in hh-mm-ss format.
- By default, local recordings are saved in this directory: C:\Users\username\Surveillance\Record\system date. The system date is in yyyy-mm-dd format.

# 4 Playback

Click **Playback** on the top to show the **Playback** page. The following figure shows an example.

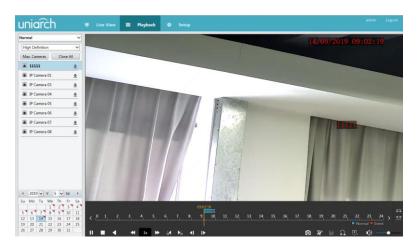
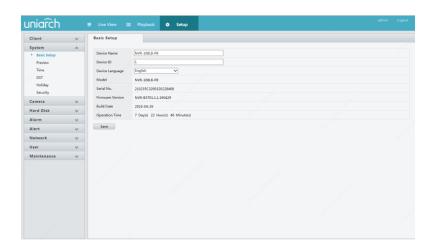


Table 4-1 Playback Control Buttons

Button	Description	Button	Description
<b>&gt;</b> /II	Play/Pause		Stop
1	Reverse	<b>4</b> / <b>&gt;</b>	Slow down or speed up
	Rewind or forward 30 seconds	<b>41/I</b>	Rewind or forward by frame
< / >	Previous or next period	<b>3</b>	Clip video/pause
	Save video clip		Take a snapshot
<b>F</b> .	Zoom	•)	Adjust sound volume; turn on or off sound

# **5** Configuration

Click **Setup** on the top, and then click the menus on the left to configure parameters.



# **Appendix A Acronyms**

Acronym	Description
CBR	Constant Bit Rate
DDNS	Dynamic Domain Name Service
DHCP	Dynamic Host Configuration Protocol
DST	Daylight Saving Time
DVS	Digital Video Server
FTP	File Transfer Protocol
HDMI	High Definition Multimedia Interface
HTTPS	Hypertext Transfer Protocol Over Secure Sockets Layer
IPC	IP Camera
JPEG	Joint Photographic Experts Group
MTU	Maximum Transfer Unit
NAT	Network Address Translation
NIC	Network Interface Card
NTP	Network Time Protocol
NVR	Network Video Recorder
ONVIF	Open Network Video Interface Forum

Acronym	Description
PoE	Power over Ethernet
PPPoE	Point-to-Point Protocol over Ethernet
PTZ	Pan, Tilt, Zoom
P2P	Peer-to-Peer
RAID	Redundant Arrays of Independent Disks
RTSP	Real-Time Streaming Protocol
SDK	Software Development Kit
S.M.A.R.T.	Self-Monitoring, Analysis and Reporting Technology
UPnP	Universal Plug-and-Play
USB	Universal Serial Bus
VGA	Video Graphics Array
VBR	Variable Bit Rate

# **Appendix B FAQs**

Problem	Possible Cause and Solution
	Click <b>Forgot Password</b> in the login dialog box as admin. A dialog box appears.
Forgot the login password	<ul> <li>Note down the serial number and then contact your dealer for a temporary password. Log in with the temporary password and then reset your password.</li> </ul>
	<ul> <li>Use your mobile surveillance app to scan the QR code (Me &gt; Tool &gt; Forgot Device Password).</li> </ul>

Problem	Possible Cause and Solution
The Web plugin (ActiveX) cannot be loaded.	Close your web browser when the installation starts.
	Disable the firewall and close the anti-virus program on your computer.
	<ul> <li>Enable your Internet Explorer (IE) to check for newer versions of the stored pages every time you visit the webpage (Tools &gt; Internet Options &gt; General &gt; Settings).</li> </ul>
	<ul> <li>Add your NVR's IP address to the trusted sites in your IE (Tools &gt; Internet Options &gt; Security).</li> </ul>
	<ul> <li>Add your NVR's IP address to the Compatibility View list in your IE (Tools &gt; Compatibility View Settings).</li> </ul>
	Clear your IE's cache.
No images are displayed in live view on the Web interface.	Check if the bit rate is 0Mbps in the live view window.
	<ul> <li>If yes, check if the firewall has been disabled, and the anti-virus program has been stopped on your computer.</li> </ul>
	If not, maybe it is because the graphics card driver on your computer is not working properly. Try installing the driver again.

Problem	Possible Cause and Solution
	Click Maintain > System Info > Camera. The cause is displayed under Status. Common causes include disconnected network, incorrect username or password, weak password, insufficient bandwidth.
	<ul> <li>Check network connection and network configurations.</li> </ul>
A camera is offline, and <b>No Link</b> is displayed.	If it indicates incorrect username or password, check that the camera password set in the NVR is the one used to access the camera's Web interface.
	If it indicates denied access for weak password, log in to the camera's Web interface and set a strong password.
	If it indicates insufficient bandwidth, delete other online IP devices in the NVR.
The NVR displays live video for some cameras	Set the camera to encode the sub stream, and decrease its resolution to D1.
and <b>No Resource</b> for others.	Set the NVR to use the sub stream first for live view.
	Check if network connection is stable.
A camera goes online and offline repeatedly.	Upgrade the firmware for the camera and the NVR. Contact your dealer for the latest versions.
	Check that a recording schedule has been properly configured.
Live view is normal, but the recording cannot be found.	Check if the time and time zone configured in the NVR are correct.
	Check if the hard disk storing the recording has been damaged.
	Check if the desired recording has been overwritten.

Problem	Possible Cause and Solution
	<ul> <li>Check that motion detection is enabled, and the motion detection area is properly configured.</li> </ul>
Motion detection is not effective.	Check that detection sensitivity is properly set.
	Check that the arming schedule is properly configured.
	Use the power adapter delivered with your NVR.
A hard disk cannot be	Power down the NVR and then mount the hard disk again.
identified by the NVR.	Try another disk slot.
	The disk is not compatible with your NVR. Contact your dealer for a list of compatible disk models.
The mouse does not	Use the mouse delivered with your NVR.
work.	Make sure no cable is extended.